

HR AND EMPLOYMENT LAW GUIDE FOR EMPLOYERS

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ENTERING THE FINAL 'FRONTIER' FOR EU WORKERS POST-BREXIT - WHAT TO KNOW



European Union (EU) citizens employed or self-employed in the UK but are resident elsewhere are classed as frontier workers, those working in the UK on or before December 31 2020 can also still enter the UK for work.

artina McAuley, HR Team company director, outlines the details of frontier worker status.

Martina said: "Since January 1 2021, most EU, EEA and Swiss citizens who are working in the UK but living elsewhere will need to hold a frontier worker permit to enter the UK as a frontier worker - in addition to a valid passport or national identity card.

"Frontier workers had until June 30, 2021 to apply for a frontier worker permit. "It is recommended that if a frontier worker has not applied for a permit that they do so immediately.

"Although the application process was to cease on June 30, 2021 applications may still be accepted in exceptional circumstances."

FRONTIER WORKER PERMIT REQUIREMENTS:

Existing frontier workers who were employed or self-employed in the UK by December 31, 2020, can retain their frontier worker status provided they meet certain conditions.

Individuals could be eligible for a frontier worker permit if all following points apply:

- Are from the EU, Switzerland, Norway, Iceland, or Liechtenstein.
- · Live outside of the UK.
- Have worked in the UK by December 31, 2020.
- Have kept working in the UK at least once every 12 months since they started working here.

Irish nationals can continue working in the UK under the Common Travel Area (CTA), an arrangement between the UK and Ireland, and will not be required to obtain a frontier worker permit.

Under the UK's new points-based immigration system non-UK and non-Irish nationals who wish to begin working as frontier workers since January 1, 2021, must obtain work authorisation.

Previous frontier workers may be able to keep their status if any of the following apply:

- Unable to work because of an illness or accident.
- Involuntarily unemployed and looking for work in the UK.
- Involuntarily unemployed and in vocational training.
- Unemployed and in vocational training that is related to their previous work.
- Unable to work because of pregnancy or childbirth.
- On maternity or paternity leave, they will return to their job or find another job at the end of their leave.

Ms McAuley continued: "The frontier worker permit provides plenty of flexibility within the regulations to cover a whole host of working patterns. "Employers must be aware which employees are cross-border workers and ensure that they remain compliant with the employment regulations and visas."

MANAGING THE PROBATIONARY PERIOD

Probationary periods are included as a standard practice in most employment contracts.

This is frequently provided for in employment contracts to allow for a trial period in which an employer can evaluate an employee's suitability and performance.

However, probationary periods are not without pitfalls, and dismissal can carry



many legal risks during this trial period. Employment contracts that do not contain a probation disclaimer could cause problems for the employer if recruitment is not successful.

THE LEGALITY OF PROBATIONARY PERIODS

Firstly, it is worth noting that although you are not legally obliged to include probationary periods for all new recruits, HR Team highly recommends doing so. Your ability to end the employment safely during the initial period will be reduced if you don't take this precaution.

Many businesses do not take advantage of the probationary period effectively which can increase the risk of unfair dismissal cases, added costs and complications of the recruitment process, as well as inefficient management.

PROBATIONARY PERIOD MISTAKES

 A failure to set out specific goals or attainments that are expected during this period and any progress meetings.

- Not communicating feedback intended to improve the employee's performance.
- Failing to gather and consider information on an employee's performance during the probationary period.
- Ignoring the end of the probationary period and failing to communicate with the employee at this stage.
- Ignoring the probationary period entirely.

FIVE IMPORTANT PROBATIONARY PERIOD TIPS

- Confirm the probationary period in writing with a signed contract of employment.
- 2. Outline basic standards for the employee.
- 3. Set targets for the employee.
- 4. Provide consistent and constructive feedback.
- 5. Comply with statutory and contractual notice obligations when terminating or extending the probationary period.

BREDA CULLEN'S EMPLOYMENT LAW TIPS

PLATINUM JUBILEE BANK HOLIDAY

n 2022, as part of the Queen's Platinum Jubilee celebrations there will be a four-day bank holiday weekend in June.

The second May bank holiday will be moved to Thursday June 2 in addition to a bank holiday on Friday June 3. However, unless it states in the contract of employment that employees are entitled to all bank holidays, there is no automatic entitlement to the additional paid day-off for employees.

For the Queen's Platinum Jubilee in 2022, the options for employers are:

- Apply discretion and give it as an additional paid bank holiday this year to all employees.
- Give it as an extra day off but as unpaid leave.
- You do not have to give it as a day off at all and if employees wish to take it, employees book it as annual leave.

SUNDAY TRADING ACT 1994 EXPLAINED

Employers must be aware that under the Sunday Trading Act 1994 all shop and betting shop workers can opt-out of Sunday working, unless Sunday is their only working day. Employees can opt-out at any time, even if they agreed to work Sundays in their contract of employment, by giving at least three month's notice.

By definition, a 'shop worker' is an employee who, under the contract of employment, is or may be required to work in premises where any retail trade or business takes place.

HR AND EMPLOYMENT LAW WEBINAR

STAFF RETENTION -HOW TO BEAT THE JANUARY BLUES IN THE WORKPLACE

In our HR and Employment Law webinar you will discover how to effectively manage staff retention in 2022; whether working from home, the office or both. January can be a very challenging month for both employers and employees, and it can be difficult to get motivated in the workplace.

Statistically, January is the most common timeof-year for employees to go on the search for new opportunities.

With staff now working both from home and the office, employers and managers are facing new difficulties, and it is important for employers and managers to ensure that they have effective measures in place to ensure staff remain motivated and retained.

Whilst homeworking can generate many efficiencies, it can also lead to issues in relation to motivating teams, staff feeling isolated and worst-case scenario, staff mental health issues.

Why not sign-up to our webinar to find out how to prevent staff demotivation and any negative impacts on employee wellbeing and mental health.

During this webinar, we will provide some helpful tips and proven strategies to support managers and business owners to manage staff retention effectively and efficiently in 2022.

WHO SHOULD PARTICIPATE?

Our employment law webinar will give vital HR advice to line managers, supervisors and team leaders, middle and senior managers, HR personnel, and business owners.

To register, please click **here**



UPCOMING HR TEAM WEBINARS IN 2022

Wednesday, January 26

Staff Retention – How to beat the January blues in the workplace Register Now

Tuesday, February 22

Mental Health and Wellbeing of Employees
Register Now

Tuesday, March 29

Effective Performance Appraisals

Register Now

Tuesday, April 26

Sickness Absence Management

Register Now

Tuesday, May 24

How to conduct a disciplinary investigation Register Now

Tuesday, June 28

How to compliantly handle a grievance

Register Now

Tuesday, September 27

Effective Recruitment and Selection

Register Now

Tuesday, October 25

How to manage social media in the workplace

Register Now

Tuesday, November 29

Using the probationary period effectively and compliantly

Register Now

Tuesday, December 13

Measuring employee performance

Register Now

Do you have an employment law question?

Team HR can help business start-ups, SMEs and large multinational organisations. Call to speak to us today on any aspect of employment law or strategic human resource services. **Tel from NI:** 028 71 271 882, or from ROI: 01 695 0749.

Alternatively, contact us via email: hello@hrteamgroup.com



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